GUIDELINES FOR IMPORTATION AND EXPORTATION OF FOOD

May, 2019
Guidelines for Importation and Exportation of Food

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### ABBREVIATIONS

<table>
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<th>Abbreviation</th>
<th>Description</th>
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<tbody>
<tr>
<td>CCFIEICS</td>
<td>Codex Committee on Food Import and Export Inspection &amp; Certification System</td>
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<tr>
<td>CDO</td>
<td>Central Declaration Officer</td>
</tr>
<tr>
<td>FAO</td>
<td>Food and Agriculture Organization</td>
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<tr>
<td>FCVR</td>
<td>Final Clarification Value Report</td>
</tr>
<tr>
<td>GMP</td>
<td>Good Manufacturing Practices</td>
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<tr>
<td>HACCP</td>
<td>Hazard Analysis and Critical Control Points</td>
</tr>
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<td>HDO</td>
<td>Head Declaration Officer</td>
</tr>
<tr>
<td>IDF</td>
<td>Import Declaration Form</td>
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<tr>
<td>ICS</td>
<td>Inspection and Certification Systems</td>
</tr>
<tr>
<td>MP's</td>
<td>Manufacturing Premises</td>
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<tr>
<td>SBE</td>
<td>Single Bill of Entry</td>
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<tr>
<td>RWANDA FDA</td>
<td>Rwanda Food and Drugs Authority</td>
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<tr>
<td>WHO</td>
<td>World Health Organization</td>
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<tr>
<td>FOB</td>
<td>Freight on Board</td>
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FOREWORD

International trade in food is growing fast due to globalization and liberalization of trade. This implies that food borne diseases found in one part of the world can spread so fast to other parts of the world. As a result of this, countries all over the world are putting in place systems for controlling imports and exports in order to ensure that food products circulating in these countries are of required quality and safety to protect human health.

As one of the means of achieving this goal all food and food ingredients intended to be imported for marketing in Rwanda, have to be subjected to control at the port of entry to ascertain their compliance with set standards of quality and safety. Rwanda FDA has an obligation of ensuring quality and safety of imported and exported products among other reasons, to safeguard the interests of the nation as a reputable supplier of quality and safety foods. For this task be accomplished, different tools are required to be in place. One of which is having food import and export guidelines.

It is therefore anticipated that these guidelines will assist food importers and exporters to prepare the application documents according to the requirements set in these guidelines. Compliance to the set requirements will minimize delays in processing applications for import and export permits.

On the other hand use of the guidelines by inspectors will minimize risks of trading sub standard foods among nations and therefore prevent dumping of substandard or unfit products in our country.
Guidelines for Importation and Exportation of Food

INTRODUCTION

There is no single country which can be self-sufficient in all food commodities in terms of quantity and varieties. Rwanda is demanding imported products to comply with local or international standards in order to safeguard the health of food consumers. Inspection of food at ports of entry and certification systems are fundamentally important and used as a means of food control.

The guidelines are divided into two chapters; the first chapter explains on the importation of food, procedure for the importation of foods, specific requirements for importers and procedure for processing import application. The exportation of foods has been elaborated in chapter two of these guidelines where a procedure for exportation of food, categories of exporters and procedure for processing export permit have been explained.

Rwanda FDA has developed these guidelines with the objectives of assisting food importers and exporters to comply with the requirements of the legislation. Likewise, law enforcers are guided on the requirements for importation and exportation so that enforcement is carried out in the right manner.

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Guidelines for Importation and Exportation of food

DEFINITIONS

Audit
Is a systematic and functionally independent examination to determine whether activities and related results comply with planned objectives.

Authority Means the Rwanda Food And Drugs Authority, or its acronym "Rwanda FDA" established under Article 2 of the Law № 003/2018 of 09/02/2018

Certificate of Analysis
Refers to quality control data for a particular lot/batch of product.

Certificate of Conformance
A Certificate given from the exporting country after inspecting the consignment before shipment, in relation to quality and safety of such particular consignment.

Certification
Is the procedure by which official certification bodies or officially recognized certification bodies provide written or equivalent assurance that foods or food control systems conform to the requirements. Certification of food may be, as appropriate, based on a range of inspection activities, which may include continuous on-line inspection, auditing of quality assurance systems, and examination of finished products.

Certifying officer
Refers to a person who is employed by a competent health authority within the national health system and who has been specifically authorized, or by virtue of his official functions related to food control authorized to compile, sign and issue import and export permit related to the compliance to health requirements of a consignment of foodstuffs destined for export as based on the criteria specified by the importing or exporting country.

Codex
Means the Codex Alimentarius commission responsible for execution of the joint FAO/WHO food standards programme for the purpose of protecting the health of food consumers and ensuring fair practices in the international food trade.

Competent Regulatory Authority
Refers to the relevant authority, which is mandated to attend to food safety/control matters, including the issuing of import and export permit as described by these guidelines and as determined by the relevant authority of importing or exporting country.

Consignment
Refers to a quantity of goods or specific batch/lot of food stuffs as specified on the relevant export documentation of the exporter and which can be identified by the certifying officer for inspection/sampling purposes, depending on the nature of the certification as determined by the importing country.

Exporter
Means a person or institution authorized to export food to other Countries

Food control
Means a mandatory, regulatory activity of enforcement by the competent health authority to provide consumer protection and ensure that all food during production, handling, storage, processing and
Guidelines for Importation and Exportation of food

distribution is safe, wholesome and fit for human consumption; conform to safety requirements; and are honestly and accurately labeled as prescribed by law.

Food
Means any article used as food or drink for human consumption and includes any substance used in the manufacture or treatment of food.

Food safety
Refers to the assurance that food will not cause harm to the consumer when it is prepared and/or eaten according to its intended use.

Foods of animal origin
In the context of these guidelines includes pork, beef, poultry, meat, fish and dairy products

Export permit
Refers to an official written document issued and signed by a certifying officer employed by a competent health authority, containing full details of the food safety related status of a consignment destined for export.

Import permit
Means a permit issued to a food importer by the Authority, authorizing him to import food items into the country.

Importer
Means a person or institution authorized to import food into the country

Non Registrable foods
Means all non pre-packaged foods, bulk food and food raw materials.

Official accreditation
Is the procedure by which a government agency having jurisdiction formally recognizes the competence of an inspection and/or certifying body to provide inspection and certification services.

Phytosanitary Certification
Refers to a document required by importing countries for the export of non processed plant products for the purpose of protecting plants against pests, plant diseases, chemical treatments and weeds.

Registrable foods
Means all pre-packaged foods

Zoo Sanitary Certificate
Refers to a document required by importing countries for the export of non processed animal products for the purpose of protecting animals against animal diseases.

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CHAPTER I
IMPORTATION OF FOOD

1.1 Procedure for Importation of Foods
Authorized importers of food fall under the following categories:
1) Government and Non-Government Organizations such as World Food Programme
2) Food dealers (Wholesalers) with valid license
3) Food Manufacturers with valid license
4) Persons authorized to import food for personal use.
5) Individuals/Institutions authorized to conduct Nutritional Researches

1.2 Specific Requirements for Importers
i) Government and NGOs shall be required to submit relevant documents for justification.
ii) Food dealers shall be registered as Food importers and must have suitable and registered premises to stock such particular food product and valid license issued by the Rwanda FDA.
iii) Food Manufacturers shall have valid manufacturing license and registered as Food importers
iv) Donations by Countries, Faith based organization or individuals shall be fit for human consumption, safe and of good quality not prohibited from the country of origin attached with relevant documents for justification (certificate of donation).
v) Individuals authorized to import food for personal use shall submit relevant documents to justify that the products are not meant for commercial purpose (commitment letter).
vi) Individuals/Institutions authorized to conduct Nutritional Researches (clinical trials) shall submit relevant documents approved by Ethical Committee of the Ministry of Health.

1.3 Procedure for Processing Import Application
1.3.1 Any person who intends to import food into Rwanda shall be required to apply for registration as food importer by filling the form DIS/FOM/032 as prescribed under Annex I of these guidelines.
1.3.2 The Authority, upon receiving application shall issue a Food Importer the registration number.
1.3.3 A registered Food Importer shall be required to apply by filling the form DIS/FOM/033 as prescribed under Annex II and submit all the relevant documents required for import permit.
1.3.4 Application for Import permit shall be accompanied with the following documents;
   a) Proforma invoice from the supplier
   b) Certificate of analysis from manufacturer of the exporting country
   c) Export permit from competent regulatory body of the exporting country
   d) Phytosanitary certificate (in case of importation of unprocessed cereal and plant origin products)
   e) Radiation free certificate, where applicable
   f) Zoo sanitary certificate in case non processed foods of animal origin
   g) Bill of lading/Airway bill
   h) Certificate of origin
   i) A copy of previous import permit which shows that the consignment was inspected at port of entry

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Guidelines for Importation and Exportation of food

1.3.5 Prior to application for importation of non-registrable products pre-shipment samples for analysis whose cost will be incurred by importer shall be submitted.

1.3.6 Proforma invoices shall not contain non-food products

1.3.7 Proforma invoice shall indicate for each food to be imported the following;
   a) Name of the Supplier/Consignor
   b) Name of importer/Consignee
   c) Name of the Manufacturer
   d) Country of Origin
   e) Trade and Common names
   f) Quantity to be imported

1.3.8 Proforma invoice must also indicate the value of the product(s), currency of payment, Date of the proforma, mode of shipment (sea, air, road), and the destination port of entry.

1.3.9 The proforma invoice shall have a signature and stamp of the supplier and importer

1.3.10 The Authority, upon receiving applications for import permit and other supporting documents as specified above, shall;
   a) Examine the applications to identify whether the applicant submitted all the required documents and all data are entered correctly
   b) Examine the Proforma invoice to ensure that the food intended to be imported are those granted marketing authorization (registered) by the Rwanda FDA.
   c) Calculate the applicable and statutory fees of 1% FOB value of goods to be imported to be payable to the Rwanda FDA
   d) On completion of above scrutinization and if satisfied with the submitted documents and data, the applicant shall be issued with proforma invoice for payment.
   e) After completion of the above process the applicant shall be issued with Import Permit.

1.4 Terms and Conditions for Importation of Food

1.4.1 Food authorized for importation shall only be;
   a) Prepackaged food that is registered by the Authority.
   b) Non pre-packaged/Non registrable food which comply with the specifications and /or requirements prescribed by the Authority
   c) Food, which has not been banned or does not contain an ingredient, which has been banned in the country of origin or in Rwanda.

1.4.2 Import Permit shall not be transferable and shall be issued to cover only single food consignment to be imported.

1.4.3 Approved Import Permit shall be valid for 3 months from the date of approval.

1.4.4 Imported Food product shall have at least a shelf life of 6 months remained before entry at port of entry for those products with shelf life of 9 months or more. For products with less than 9 months of shelf life should have 80 percent of the shelf life remaining.

1.4.5 The importer shall be responsible for recall/withdraw of product from the market once it is proven to cause health hazards to consumers.
1.5 Inspection of Food at Port of Entry
1.5.1 Each imported food consignments shall be inspected or examined by the food inspector before being removed out of the customs area to ensure that it meets the following requirements;

1) Presence of Valid documents such as export permit issued by the Competent Authority in the Country of origin, a Parking list, Bill of lading/airway bill, Rwanda FDA approved Import permit.

2) Physical appearance and labeling requirements
   i) Products appearance reflect its true nature for example free from foreign matters, damaged package and discoloured
   ii) Primary packaging of food imported shall be clearly labeled in English or Kinyarwanda or French and shall include the following information;
       a) Trade and Common names
       b) Ingredients
       c) Compositions in case for Food Supplements.
       d) Dates of Manufacture and Expiry
       e) Batch or Lot Number
       f) Any special storage conditions
       g) Name and address of Manufacturer
   iii) Food products with labels, which show evidence of alteration, will be regarded as substandard and shall be CONDEMNED. Such alterations shall include;
       a) Entire label or parts with details such as batch numbers, dates of manufacture and expiry cut off
       b) Evidence of labels being removed or new ones attached or new labels being pasted over old ones
       c) Details or being erased or painted out and replaced with new details
       d) Counterfeiting
   iv) The primary package shall be sealed in such a way that the product can not be reached or tempered without damaging the seal

1.6 Taking of Samples
1.6.1 For the purpose of ensuring compliance, Food inspector shall be obliged to take sample of food whenever deemed necessary, for analysis or for other examination in the following conditions;
   i) Routine samples :-The consignment from which samples has been taken shall be released to the importer for distribution or sale
   ii) Suspicious consignment in which sample was taken for analysis shall be released and seized at owners warehouse and shall not be distributed until the lab results are out

1.6.2 While taking samples the inspector shall fill in sample taking form DIS/FOM/036 (Annex IV)
1.7 Release of Consignment
1.7.1 Once satisfied that all importation conditions of food consignment have been fulfilled as required in the Act, the Food inspector shall release the consignment and stamp all documents with an APPROVED FOR RELEASE stamp.
1.7.2 Where the consignment does not meet the requirements for importation, the inspector shall not release the consignment and stamp the documents with STOP RELEASE stamp.
1.7.3 Consignment which has not been physically inspected at port of entry shall be inspected at owner’s premises after payment of fee as prescribed in Fees Regulations,
1.7.4 The following shall apply for Food Consignments which do not meet specified requirements;
a) Food rejected because of safety and quality reason shall be CONDEMNED
b) Foods rejected entry because of being unregistered in Rwanda shall be re-exported to the country of origin or to a third country on special request and with special clearance from the Food Authority of the country where the consignment is being exported.
c) A re-export exercise shall be preceded by re-inspection of the rejected consignment by Rwanda FDA inspector to confirm that it is still intact before re-export
d) Reloading for re-export shall be witnessed by Food Inspector(s) of the Rwanda FDA
e) Copies of re-export documents stamped at the exit port shall be submitted to the Rwanda FDA as evidence of exportation exercise.
f) Destruction of rejected food shall be done as per customs requirements and Rwanda FDA will provide technical advice on mode of destruction
g) The Food inspectors, customs officials and representatives from other relevant Government institutions shall jointly supervise destruction of food still under customs.
h) After completion of destruction, Rwanda FDA shall issue a destruction certificate to the importer.
1.7.5 Where the consignment is detained the inspector shall issue a seizure certificate stating clearly the reason(s) for detention DIS/FOM/037 and DIS/FOM/038 (Annex IV and V)

1.8 Approved Ports of Entry
For the purpose of better control of food products and food raw materials the official entry points in the country are lakes, air and road through ports and inland posts bordering neighboring countries approved by the Government.

1.9 Special Consideration
The following categories of food to be imported will pay 0.2% of FOB for the import permit;
a) Research and institutions upon application to the Director General of Rwanda FDA.
b) Donation by countries or faith based organizations upon submission of relevant documents to justify that the products are not meant for commercial purpose.
c) Food manufacturers who import raw materials for local industry's consumption upon submission of food manufacturing license.
d) Food samples intended for registration to Rwanda FDA.
e) Food for personal use based quantity (5kg)

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CHAPTER 2
EXPORTATION OF FOOD

2.1 Procedure for exportation of food
Certification of food for export is normally done upon request from an exporter or importing country. The Authority shall issue export permit to accompany food for export.

2.1.1 Categories of Exporters:
   i) Registered local food manufacturers
   ii) Company/individuals issued with an export permit by Rwanda FDA.

2.1.2 The Authority shall issue export permit if it is satisfied that:
   i) The food has been registered and manufactured under business permit issued by Rwanda FDA.
   ii) For Company/individuals intending to export, inspection and sampling of the consignment to be exported shall be done by an inspector prior issuing of export permit on which the samples shall be analyzed under exporters cost
   iii) The food does not contravene any provision of the Law No. 47/2012 or importation and exportation of food regulations

2.1.3 Food that shall not be exported;
   i) Consignment previously imported as donations or for training/research or for individual/personal use shall not be re-exported.

2.1.4 Procedures for processing export permit;
   i) Any person intending to export food shall be required to submit application for exportation to the Authority.
   ii) The application shall be accompanied by a letter and proforma invoice that shows;
       a) Name and address of the exporting company/Consignor.
       b) Name and address of the importer/Consignee
       c) Quantity and value of the food item to be exported
       d) Type of packaging material
       e) Name of the manufacturer.
       f) Country of destination.
       g) Port of Exit

2.1.5 Application shall be accompanied with packing list and certificate of analysis of the batch to be exported (in case of processed food)

2.1.6 After examination of the documents and satisfied by the data Submitted export Permit will be issued to the exporter

2.1.7 The permit is valid for three Months from the date of issue and it is for single use only.

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ANNEX I : CUSTOMER REGISTRATION FORM

RWANDA FOOD AND DRUGS AUTHORITY

Customer Registration Form

Customer Accounts Details
Company Name:

Email Address (valid email):

TIN No: Fax:
Telephone No: Email Address: Website:
Postal Address:

Country: Region:
District:
Physical Address:

Contact Person Details
Contact Person:

Telephone No: Email:
Country: Region:
Postal Address:

I hereby confirm the above information as true and valid.
Customer Signature:
Date:

To Be filled by Rwanda FDA on approval of the details above.
Signature(Rwanda FDA):
Approval Date:

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ANNEX II: APPLICATION FOR PERMISSION TO IMPORT REGISTRABLE PRODUCT(S)

RWANDA FOOD AND DRUGS AUTHORITY

APPLICATION FOR PERMISSION TO IMPORT REGISTRABLE PRODUCT(S)
Made under Article 6(1) of the Regulation
(To be filled in Quadruplicate)

PART A:

Name of registered importer........................................ Registration No..................................................

Postal address.......................................................... Tel. No.........................................................

Exporting Country........................................ Invoice No............. Date..........................

Exporter/Sender................................................................

Postal address..................................................................

Arrival expected by ship/air/motor vehicle, Via...................... port of entry

I/We hereby apply for permission to import the following product(s) in accordance with the above mentioned Act and Regulations made there under:

<table>
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<tr>
<th>S/n.</th>
<th>Product</th>
<th>Registration No.</th>
<th>Quantity ordered (Litre/kg/no.)</th>
<th>Quantity delivered (litre/kg/no.)</th>
<th>Value of the products</th>
<th>For official use only</th>
</tr>
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<td></td>
<td>Brand name</td>
<td>Common (Generic) name</td>
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Fees in Rwandan Francs..............................Receipt No....................... Dated.................................

Date  Signature of applicant and stamp

PART B:

Permission is hereby granted/not granted to import items marked approved/not approved in the last column above. The importer has to call in the Port Rwanda FDA Inspector to examine the approved product(s) for fitness for the intended use before being allowed entry into Rwanda.

Date  Signature of Director General and stamp

PART C:

I..............................................being Rwanda FDA inspector at................................Rwanda FDA port office has examined the above listed product(s) and have found them fit/not fit for the intended use hence allowed/not allowed entry into Rwanda.

Date  Signature of Rwanda FDA port officer and stamp

(The Inspector has to return immediately a completed copy of this permit together with a copy of a release certificate to the Director General)

N.B: This form is for single consignment only.* Delete whichever is not applicable
ANNEX III: APPLICATION FOR PERMISSION TO IMPORT NON-REGISTRABLE FOOD PRODUCTS

RWANDA FOOD AND DRUGS AUTHORITY

APPLICATION FOR PERMISSION TO IMPORT NON-REGISTRABLE FOOD PRODUCTS
Mande under Article 6(1) of the Regulation

(To be filled in Quadruplicate)

PART A:

Name of applicant

Postal address........................................ Physical address........................................

........................................ Street/Village Plot No........................................

Tel. No........................................ Invoice No........................................ Date............

I/We hereby apply for permission to import the following non-registrable food items and/or substances used in the preparation/manufacture of food in accordance with the above mentioned Law and Regulations made there under:-

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<tr>
<th>Sn.</th>
<th>Food item</th>
<th>Quantity ordered (Litre/kg/no.)</th>
<th>Quantity delivered (kg/no.)</th>
<th>Value of the products</th>
<th>For official use only</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Brand name</td>
<td>Common name</td>
<td></td>
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</tbody>
</table>

Fees paid in Rwandan Francs/US Dollars/Euro..........................Receipt No........Dated............

....................................................  ..............................................................
Date                                                                                     Signature of Applicant and stamp

PART B:

Permission is hereby granted/not granted to import items marked approved/not approved in the last column above. The importer has to call in the Port Rwanda FDA Inspector to examine the approved product(s) for fitness for the intended use before being allowed entry into Rwanda.

....................................................  ..............................................................
Date                                                                                     Signature of Director General and stamp

PART C:

I........................................... being Rwanda FDA inspector at.........................
Rwanda FDA port office has examined the above listed product(s) and have found them fit/not fit for the intended use hence allowed/not allowed entry into Rwanda.

....................................................  ..............................................................
Date                                                                                     Signature of Rwanda FDA port officer and stamp

(The Inspector has to return immediately a completed copy of this permit together with a copy of a release certificate to the Director General)

N.B: This form is for single consignment only.* Delete whichever is not applicable

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Guidelines for Importation and Exportation of food

ANNEX IV: SAMPLE COLLECTION FORM

RWANDA FOOD AND DRUGS AUTHORITY

Regulation N°……Rev. N° governing treatment and disposal of unfit food

SAMPLE COLLECTION FORM

(Made under Article 5 (2) of the Regulation)

To…………………………………………………………………………………………………………………………

(Name and address of owner or agent)

I…………………………………………………………………………………………………………………………

(Name of Inspector)

Day of……………………………………………….. taken/purchased sample of the hereunder detailed product(s) from the

premises situated at………………………………………………………………………………………………

under powers vested in me under Section………..

of the Law N° 47/2012 for further examination.

Details of the food product(s) sampled

<table>
<thead>
<tr>
<th>S/N</th>
<th>Brand Name</th>
<th>Common Name</th>
<th>Qty or number</th>
<th>Batch/ Lot No.</th>
<th>Date of manufacture</th>
<th>Expiry date</th>
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Date…………………… Size of sample (quantity No.)…………………………………………………..

Name of Inspector………………………………………… Signature of Inspector………………………… Title of Inspector

………………………………………………………………………………………………………………………………

of Inspector

……………………………………………………………………………………………………

Name and signature of Owner or Agent

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ANNEX V: SEIZURE CERTIFICATE – A

RWANDA FOOD AND DRUGS AUTHORITY

Regulation N°……Rev. N° governing treatment and disposal of unfit food

SEIZURE CERTIFICATE – A

(Made under Article 6 (b) of the Regulations)

(To be used in case of seizure of food article(s) where the food article(s) can not be left at the owner premises)

To: ..........................................................................................................................

(Name and Address of owner or agent)

Whereas I…………………………………………………………………… have reason to believe that

(Name of Inspector)

the stock of food article(s) detailed below which is in your possession at the premises situated at……………………………………………… contravenes the provisions of the Law N° 47/2012 or the Regulations made there under. Now, therefore, I hereby seize the said food article(s) under the provisions of section…………………………… of the said Law.

Details of food article(s) seized

<table>
<thead>
<tr>
<th>S/n</th>
<th>Brand name Common name</th>
<th>Qty or Batch number</th>
<th>Date of manufacture</th>
<th>Date of Expiry</th>
<th>Reasons for seizure</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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</tr>
</tbody>
</table>

If you consent to the seizure of the food article(s) as mentioned above, you should sign your name to this certificate

.............................................................................................................................

Date

Signed Name, Designation and address of Inspector in block letters

I consent to the destruction or disposal of the food article(s) seized and mentioned above.

Date………………………………………………………………………………………….

Signature of owner or his agent in possession

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ANNEX VI: SEIZURE CERTIFICATE – B

RWANDA FOOD AND DRUGS AUTHORITY

Regulation N°......Rev. N° governing treatment and disposal of unfit food

SEIZURE CERTIFICATE – B

(Made under Article 6(b) of the Regulation)

(To be used where the food article(s) has/have to be left under care of owner or his agent)

To.................................................................

(Name and Address of owner or agent)

Whereas I.............................................................. have reason to believe that the

(Name of Inspector)

stock of food article(s) detailed below which is in your possession at the premises situated

at........................................................................ Contravenes the provisions of the Law N° 47/2012 or

Regulations made there under. Now, therefore, I hereby seize the said food article(s) under the provisions

of section.................................................................. of the said Law, and direct you to keep the said sealed

stock in safe custody subject to such orders as may be issued subsequently in relation thereto. Be it known

to you that removal or alteration or interference in any way with the said food article(s) without approval

from the authority is an offence under section........................................ Of the said Law.

<table>
<thead>
<tr>
<th>S/N</th>
<th>Brand name</th>
<th>Common name</th>
<th>Qty or number</th>
<th>Batch number</th>
<th>Date of manufacture</th>
<th>Expiry date</th>
<th>Reasons for seizure</th>
</tr>
</thead>
<tbody>
<tr>
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</tr>
</tbody>
</table>

Sign your name on this seizure certificate as a declaration of your acknowledgement of receipt of this
certificate with the said food article(s) intact as mentioned above.

Date.........................................................

Signature of inspector

Date.........................................................

Signature of owner or agent

DIS/FOM/039

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Guidelines for Importation and Exportation of food

ANNEX VII : EXPORT PERMIT

Ref. No. DA/RWANDA
FDA./.........

Date :....../....../......

EXPORT PERMIT

This is to certify that ..................... Ltd, P.O. Box ................. ..................... Rwanda is registered under the Law N° 47/2012 as a food manufacturer. Its premises are regularly inspected by the RWANDA FOOD AND DRUGS AUTHORITY to ascertain compliance with the prescribed specifications. Permission is hereby granted to it under section.............of the Law N° 47/2012, for export of ................ Metric Tons of ....................to
................................. as hereunder shown.

<table>
<thead>
<tr>
<th>Name of food</th>
<th>Invoice Number</th>
<th>Quantity (MT)</th>
<th>Value (US$)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Please note that Health Certificate is limited to this consignment only, and is valid from Date ....../...../ 2005 to Date ...../.....2006.

Signed by:

.................................
For:  DIRECTOR GENERAL

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<table>
<thead>
<tr>
<th>Author</th>
<th>Authorised by</th>
<th>Approved by</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Title</strong></td>
<td><strong>Drug and Food Inspection &amp; Compliance Division Manager</strong></td>
<td><strong>Head of Food and Drugs Inspection &amp; Safety Monitoring Department</strong></td>
</tr>
<tr>
<td><strong>Name</strong></td>
<td>MUNYAYAWAJU JOSEEDOUARD</td>
<td>ALEX GUSAGARIZA</td>
</tr>
<tr>
<td><strong>Signature</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Date</strong></td>
<td><strong>13/05/2019</strong></td>
<td><strong>13/05/2019</strong></td>
</tr>
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**RWANDA FDA**
Rwanda Food and Drugs Authority

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